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FRM 2.2

Air Conditioning Log Sheet

Revision list

Revision no.	Description	Written By/ Reviewed By	Date
0	First Issue	P. Conti / S. Bonnici	05.05.16
1			
2			
3			
4			

Reviewed by: [Signed] P. Conti Environmental and Safety Coordinator [Signed] S. Bonnici DPS Mechanical Maintenance Engineer	Verified by: [Signed] J. Zammit Manager Energy Services	Approved by: [Signed] I. D'Amato Manager Generation [Signed] S. Scicluna Management Representative
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Related SOPs

SOP Number	SOP Title
31	Maintenance of Air Conditioning Units



FRM 2.2 – Air Conditioning Log Sheet

General Information				
Plant Name			Reference Number	
Plant Location				
Room			Plant Type	
Capacity (Btu's)				
Refrigerant Type			Refrigerant Weight (g)	
Plant Manufacturer			Year of Installation	
Plant Operator				
Operator Contact				
Maintenance Work				
Date	Responsible Person	Serial No.	Maintenance Details	Changes & Replacements of Components
Refrigerant Additions				
Date	Responsible Person	Serial No.	Amount Added, g	Reason for Addition
Refrigerant Removals				
Date	Responsible Person	Serial No.	Amount Removed, g	Reason for Removal
Leak Tests				
Date	Responsible Person	Serial No.	Test Result	Follow Up Action Recommended
Follow Up Actions				
Date	Responsible Person	Serial No.	Related Test	Follow Up Action Taken
Significant Periods of Non-Use				